

APPENDIX 3

Response	Issue Raised	Action
Email 1	Do not agree with seatbelt law ages 3-13 no legal requirement to wear seatbelts	This is national legislation. No action required
	Checking seatbelts at the start of every journey and during if necessary	This is not a contractual requirement at present. To amend contracts to allocate seatbelt responsibility to the drivers would need to be investigated at length with local bus operators involved in discussions. No action required at this time.
	Passenger assistants on all primary buses required	The issue of passenger assistants on buses has previously been discussed and rejected.
	Policy not suitable for children aged 4 years old.	The policy relates to all school aged children in line with the national age of school admission
	Daily travel register	A daily log of all students travelling should be taken on every school bus by the drivers. Currently this happens on 1 primary school run only to resolve numerous complaints. No issues have been raised by any other parents. No action required as insufficient case to include a register as part of contract conditions.
Email 2	More detailed explanation of the safe route assessment process	A brief summary already included in the policy with a link to the national guidelines and forms utilised
	There is a need for routes to be inspected on-site and not from an office environment.	All routes are inspected by staff on-site currently. Text has been added to the policy to explain this.
	Consult with head teachers with regard to route inspections.	Route inspection information can be provided jointly by the highways team, the road safety officer and the transport inspector combined. Opinions of school staff may be requested in individual cases where additional information may be required. No reference is required to this

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		within the policy as standard procedure.
	Encourage usage of seatbelts with young children	The policy already states that training will be provided where necessary but that it is the parent's responsibility to encourage their children to put on their seatbelts. No action required.
	Assessment of SEN transport needs and annual review required	This issue is one which is already mentioned within the policy although additional reference to this has now been added. For any queries relating to the processes that the SEN follow and the annual review procedure for assessment, parents/carers should contact the SEN team direct for information.
Email 3	Assessment of SEN transport needs and annual review required	As above
	Meeting needs of students should be more of a priority than opting for the cheapest solution.	No action required. This concept does not feature within the policy documents.
	Independent Travel Training	More detail needed as to who carries out the training and how it is implemented jointly. Additional text has been added to this section to explain who conducts the training and how it would be implemented.
Cabinet	Post-16 policy - If the 2 proposed draft policies are introduced, where would the post-16 information be.	The current transport policy has been reduced to contain information relevant to post-16 transport only to form a 3 rd policy
Informal Cabinet	No mention of train travel	Added to transport options considered in both policies.
	More user-friendly language	The home to school transport booklet was produced for this very reason and is designed in a really user-friendly way in order for everyone to be able to make sense of the transport policy and process. Text and link to the booklet included in both policies.